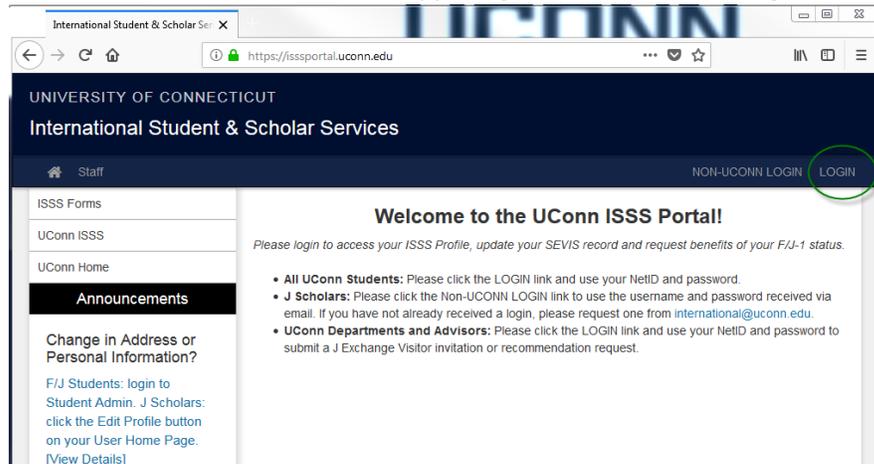


Review the Status of Initial I-20/DS-2019 Requests at ISSS

The designated admissions contacts for each graduate program have limited access to log in to the ISSS Portal to review the status of I-20/DS-2019 requests for students in their departments.

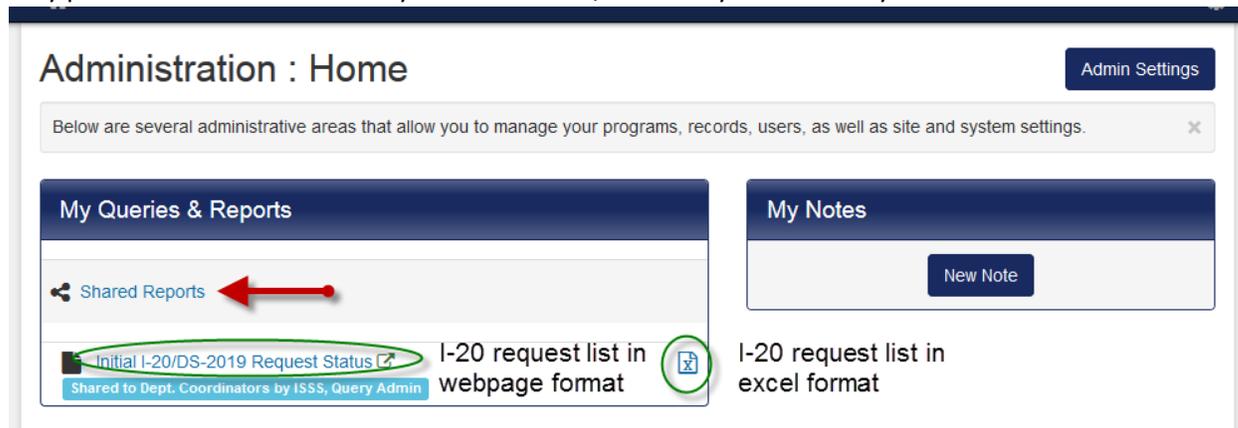
You may log in to the ISSS Portal at <https://issportal.uconn.edu/>

Select the “LOGIN” button in the upper right hand corner and log in with your NetID and Password.



Under “My Queries & Reports” click on the link for Shared Reports.

Click on the “Initial I-20/DS-2019 Request Status” link to view the list of pending I-20/DS-2019 Requests as a web page or click on the small icon of a page with an “X” to open in excel format. Departments tracking large numbers of international students may prefer the excel file view as you can sort and/or filter by field of study.



If you are asked to create a profile, answer personal information questions, get an error message when logging in or see anything other than the link for Shared Reports, you may not be on our list of authorized users and should contact international@uconn.edu.

Status Guide

If your student is not on the I-20/DS-2019 Request list, then they have not yet submitted the I-20/DS-2019 request online. They should make this request as soon as possible. If your student is on the list more than once, this means that they have started the request multiple times instead of logging in to continue the first request they started. ISSS will manually withdraw additional pending requests once the student has successfully submitted one request.

Status Column - Status column shows the status of the request with ISSS. See below for what each status means.

Modified Column - Shows the date that the request was last updated.

Date Application Submitted: Pre-Decision – Shows the date the request was originally submitted.

Campus (SIS) – Shows the campus as reflected in Student Admin as of today's date.

Major1_1(Description) – Shows the major/degree program as it appears in Student Admin.

Status	Meaning
Pending	The student has started the I-20/DS-2019 request online but has not submitted to ISSS. Student may be waiting on documentation or just failed to click "Submit" button. ISSS follows up with "pending" records regularly.
Submitted - Under Review	The student has successfully submitted the I-20/DS-2019 request and it is in queue to be assigned to ISSS staff.
Submitted – ISSS Assigned	The I-20/DS-2019 request has been assigned to ISSS staff for review.
Draft	ISSS staff have drafted the I-20/DS-2019 document and are waiting for forms to print from SEVIS.
SEVIS-Processed	The I-20/DS-2019 form has been created in SEVIS. Forms are being printed, students are being emailed with pre-arrival information.
Forwarded to Front	The I-20/DS-2019 has been processed and forwarded to the ISSS Front Desk for pick up and mailing.
Hartford/Stamford Document Pickup	The I-20/DS-2019 has been processed and forwarded to the Hartford/Stamford ISSS Front Desk for Pick up and mailing.
Resubmit Required – Missing or Invalid Documents	The request has been reviewed but additional documentation is required to process the form I-20/DS-2019. E.g. documents were illegible, missing signatures or funding was insufficient.
Pending SEVIS Transfer	Request submitted to ISSS and reviewed. Waiting on previous school to transfer SEVIS record to UConn. I-20/DS-2019 will not be printed until transfer release date which may be right before the start of the term.
Document Picked Up by Student/Designee	The Form I-20/DS-2019 was picked up by the student/designee directly from ISSS.
Document Picked Up by Academic Department	The Form I-20/DS-2019 was picked up from ISSS by the Academic Department.
Document Shipped to Student/Scholar	The Form I-20/DS-2019 was shipped out to the student/designee directly from ISSS.